

**Kingston Music School**  
**Group Violin Lessons - Terms and Conditions**

**1. Prices:**

Children's Group Violin Lessons (4-11 years) 30 minute lessons

Number of students	Price Per Lesson
2	£16
3	£16
4	£13
5	£13

Youth/Adult Group Violin Lessons (12 years - Adult) 60 minute lessons

Number of students	Price Per Lesson
2	£28
3	£28
4	£23
5	£23

**2. Deposit and Notice to Cease Lessons:**

- A £32 deposit is required to take group lessons.
- Students/Parents must give one full term's written notice if you wish to cease lessons. Subsequently, your deposit will be deducted from your final invoice. For example, to stop lessons at the end of the Summer Term, notice must be given by the end of the Easter Term.
- Please note that unless a full term's notice is given, your deposit cannot be refunded.

**3. Payment:**

- Lessons will be billed via invoice on a termly basis, 3 times per year, following the school academic term system: Autumn (Sept-Dec), Spring (Jan-Apr) and Summer Term (Apr-Jul).
- Payment for lessons must be received in advance before the 1st lesson of each term.
- Late payments will incur a 5% surcharge to cover administration costs.
- Lessons should be paid by bank transfer (BACS, no fee) or credit card (VISA, MASTERCARD, AMEX). Credit card payments will incur an additional charge of 3.5% to cover transaction fees.
- You will receive your invoices via email.
- Lesson prices may be subject to change at the beginning of each academic year.

**4. Non-attendance/Lesson cancellation policy:**

- If you are unable to attend a lesson (e.g. due to illness) we will not be able to refund the missed lesson.
- If the teacher is unable to teach (e.g. due to illness), lessons will either be covered by a substitute teacher, re-arranged within the same term, or credited to the next term's invoice.

**5. Lesson Information:**

- The number of students taking part in group sessions will be decided once the cut off date has been reached.
- Groups are organised by age and ability.
- Lesson times are fixed on a weekly basis.
- Lessons do not take place during the Half Term Holiday, Xmas, Easter or Summer Holidays.

## 6. Term Schedule:

	Autumn Term 2019
1st Half	Sat 7th Sept - Sat 26th Oct
Half Term Holiday	Sun 27th Oct - Sun 3rd Nov
2nd Half	Mon 4th Nov - Sat 14th Dec
Xmas Holiday	Sun 15th Dec - Sun 5th Jan
	Spring Term 2020
1st Half	Mon 6th Jan - Fri 14th Feb
Half Term Holiday	Sat 15th Feb - Sun 23rd Feb
2nd Half	Mon 24th Feb - Sat 4th April
Easter Holiday	Sun 5th April - Sun 19th April
	Summer Term 2020
1st Half	Mon 20th April - Fri 22nd May
Half Term Holiday	Sat 23rd May - Sun 31st May
2nd Half	Mon 1st June - Sat 18th July
Summer Holiday	Sun 19th July - Sept TBC

## 7. Punctuality/Parking:

- Please arrive for lessons on time, as there may be other students taking lessons before or after yours.
- Kingston Music School does not guarantee any parking on the front drive.
- **Please do not block other cars parked on the front drive by parking on the double yellow lines directly in front of the house.**
- Metered parking is available in the street.

## 8. Books/Equipment:

- It is the parent/student's responsibility to purchase any required music books, homework diary, relevant equipment (reeds, strings, metronome etc.) as recommended by the teacher.

## 9. Recitals:

- It is highly recommended that all students take part in the annual performance recital.
- Family and friends are welcome to attend.
- A charge will be added to participating students' invoices to cover running costs/refreshments.

## 10. Promotional material and updates:

Kingston Music School reserves the right to shoot videos and take pictures during lessons for promotional purposes, both online and in print.

Kingston Music School will keep students/parents up-to-date with relevant news via email and the Kingston Music School Blog.

Kingston Music School reserves the right to update these terms and conditions annually. Parents/students will be informed accordingly of any changes.

***I have read, understand and agree to the above terms and conditions.***

Name:

Signature:

Date:

Kingston Music School, 16 Balaclava Road, Surbiton, Surrey, KT6 5PN  
www.kingstonmusicschool.com  
[info@kingstonmusicschool.com](mailto:info@kingstonmusicschool.com)  
07366 329 037